

March 16, 2020

Special Meeting

7:00 PM

The Council for the Township of Killaloe, Hagarty and Richards met on the above date with Mayor Janice Visneskie Moore, Councillors Ted Browne, John Jeffrey, Stanley Pecoskie, Carl Kuehl, Brian Pecoskie and Debbie Peplinskie present. Also present were Deputy CAO Clerk-Treasurer Tammy Gogerat, Fire Chief Bob Gareau, Building/Facility Asset Manager Dale Thompson, Works Superintendent Dean Holly and CBO Tyler Mask.

Pecuniary/Financial Interest: No member of council declared pecuniary/financial interest.

Council agreed to proceed with the March 17,2020 regular meeting and agreed to allow the public, as long as they come into the meeting one at a time.

New Business

1. Building/Facility Asset Manager Dale Thompson was present and was invited to address council. Mr. Thompson advised that he along with CBO Tyler Mask and Fire Chief Bob Gareau reviewed all four RFP'S. He advised that based on their review, the tenders received from Jim Bell and CSR were eliminated and he presented their reasons. Mr. Thompson provided council with copies of the tender bids from JP2G and Greenview Environmental including a weighed Decision Matrix for all four bids which included his comments, rating of the tender documents and scoring. Following a lengthy discussion on the tenders, change orders, construction, hiring of the contractors, Council approved the RFP from Greenview Environmental.

Moved by Debbie Peplinskie
Seconded by Stanley Pecoskie

Motion to accept the proposal from Greenview Environmental for the Architectural & Professional Services for the Killaloe Fire Hall in the amount of \$148,699.00 plus taxes. Carried.

2. Mayor Visneskie Moore stated that due to the current COVID-19 situation, we as Council should be proactive and ensure the safety of our employees and members of the public. Council agreed to purchase an outdoor mail drop off box and once installed the Municipal building will be closed to the public. Fire Chief Gareau provided a report on the meetings and conference calls he has participated in since the pandemic was called.

Council agreed to the following:

- a) The Killaloe & Area Library Board needs to make the decision to close the Library. Mayor Visneskie made known her objection to making motions by email and advised the chair of the Killaloe and Area Library Board that it was not legal.
- b) The March 17, 2020 regular council meeting will proceed, however if any public members wish to appear will be screened and asked to be brief.
- c) The March 30, 2020 full day budget meeting will not be cancelled at this time and will be re-examined closer to the date.
- d) CBO Tyler Mask has the discretion to issue permits and inspections, only if he feels protected and safe.
- e) Waste Site operations will continue along with household garbage pickup and recycling pick up. Works Superintendent Holly will ensure that the Waste Site Attendants have gloves, masks and hand sanitizers and practice self monitoring and self distancing.
- f) Administrative staff will continue to work in the office and take all precautions as outlined by the Renfrew County District Health Unit.
- g) Staff will continue to monitor the COVID-19 situation keep the Mayor and Council updated if there are any issues that comes forward.
- h) The EOC group scheduled a meeting on Wednesday March 18, 2020 at 1:00 PM.
- i) Penalty and Interest will be waived until May 1, 2020 and will be re-examined at that time.

- j) Notice will be given to the renters that the building will be closed to the public.
- k) The municipal township offices will close to the public once a mail drop off box is purchased and installed.

Building/Facility Asset Manager Thompson advised that the Killaloe Librarian is requesting that the municipality clean up the basement. Council instructed Mr. Thompson to advise the Librarian that at this time, the items belonging to the municipality will not be cleaned up.

Building/Facility Asset Manager Thompson asked that in the future when requesting grants, the in-kind amount be considerably less than the \$25,000. Council had no objection to this request.

Fire Chief Gareau requested and received approval that the Emergency Operations Group be operational.

Councillor Pecoskie asked Works Superintendent Holly if he was in touch with Emterra Environmental with respect to a possible contract for recycling pickup. Mr. Holly advised that he is still working on this and looking into contracts with Beeline and Ottawa Valley Waste Recovery Centre. Councillor Pecoskie spoke with Fire Chief Gareau about burning the clean brush, needles and leaves who was agreeable.

Building/Facility Asset Manager Thompson advised that the oil furnace in the municipal building is no longer working properly. He requested and received approval to investigate the cost of replacing it with a new Propane Furnace and if the cost is between \$5,000 to \$10,000 to go ahead with the purchase.

Building/Facility Asset Manager Thompson asked if Council would consider reducing the tender deposit on RFP'S from 10% to 5% with respect to the upcoming construction of the new Fire Hall. This requirement of a 10% deposit will eliminate most of the local contractors. Council agreed to contact the municipal lawyer on this matter.

Mayor Visneskie Moore asked what council decided regarding the request for a committee on Active Transportation by Ish Theilheimer. The CAO Clerk--Treasurer was instructed to advise Mr. Theilheimer that Council is not prepared to form a new committee and feels that this would fall under the current Recreation Committee. Council is prepared to support Active Transportation and if they are welcome to follow up with a presentation to the committee.

Council agreed that at this time they will not participate in the Ontario Energy Wholesale program.

CAO Clerk-Treasurer Sheridan provided a report on the Special Area Rate charged to the Village of Killaloe residents including a summary of the rates charged from 2000 to present and copies of the minutes approving this initiative. Council discussed the applicable charges as presented and agreed to remove the cost of street lighting and that a committee will not be formed to investigate this further.

Moved by Debbie Peplinskie
Seconded by Carl Kuehl

BE IT RESOLVED THAT Council move into a closed meeting pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reason(s):

- The security of property of the municipality or local board;
- Personal matters about an identifiable individual, including municipal or local board employees;
- A proposed or pending acquisition or disposition of land by the municipality or local board;
- Labour relations or employee negotiations;
- Litigation or potential litigation, including matters before administrative tribunals,

- affecting the municipality or local board;
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- A matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act;
- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- A trade secret or scientific, technical, commercial or financial or labour relations information supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- A trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;
- A request under the *Municipal Freedom of Information and Protection of Privacy Act*, if the council, board, commission or other body is the head of an institution for the purposes of that Act; or
- An ongoing investigation respecting the municipality, a local board or a municipally-controlled corporation by the Ombudsman appointed under the *Ombudsman Act*, an Ombudsman referred to in subsection 223.13 (1) of this Act, or the investigator referred to in subsection 239.2 (1).;
- Education or training sessions for council or local board or a committee of either or them, if the meeting is held for that purpose of educating or training the members, and if at the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

Moved by Carl Kuehl
 Seconded by Stanley Pecoskie

Motion to come of the committee of the whole.

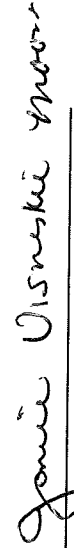
Carried.


Moved by Debbie Peplinskie
 Seconded by Carl Kuehl

Motion to hire Chris Neff as the Community Development/Document Management Coordinator for the Township of Killaloe, Hagarty and Richards for a one-year probationary period upon successful reference and police check. Carried.

Moved by Debbie Peplinskie
 Seconded by Carl Kuehl

Motion to adjourn the special meeting held on March 16, 2020 for the Township of Killaloe, Hagarty and Richards. Carried.


 Mayor


 CAO Clerk-Treasurer